



(A Charitable company limited by guarantee)

# **Report and Accounts**

## **31 March 2009**

**Registered Charity No. 1087192**

**Company No. 04165519**



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## **LEGAL AND ADMINISTRATIVE INFORMATION**

**For the year ended 31 March 2009**

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### **Trustees and National Committee**

B. Chaudhry MBE, Founder/President

C. Barlow, Chair

J. Baker, appointed as Vice-Chair on 25 July 2008

A. Saudrais-Hough, Vice-Chair (resigned on 25 July 2008), appointed as Treasurer on 25 July 2008

P. Bentley, Treasurer (resigned on 25 July 2008)

P. Salter, Trustee company secretary

S. Baker

F. Chappell

### **Patrons\* and Advisors**

Nicholas Atkinson QC\*

Colin Ettinger\*

Dr. Mayer Hillman\*

Ken Livingstone

Dr. Noreen Tehrani\*

Dr. James Thompson\*

Harry Trusted\*

Prof. Ian Roberts

Prof. John Whitelegg

Alastair Hanton

John Stewart

Dr. Narinder Kapur

### **RoadPeace's Associate Parliamentary Group for Justice for Road Traffic Victims**

Bob Russell MP (Co-Chair)

Patrick Courtown, Earl of Courtown (Co-chair, resigned 14 July 2008)

Betty Williams MP (Vice Chair)

Peter Bone MP (Secretary)

140 Members



**LEGAL AND ADMINISTRATIVE INFORMATION**  
For the year ended 31 March 2009

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**Advisers (continued)**

**Company Registered Number**  
04165519

**Charity Registered Number**  
1087192

**Registered Office**  
Shakespeare Business Centre, 245a Coldharbour Lane, London, SW9 8RR

**Trustee Company Secretary**  
P. Salter

**Reporting Accountants**  
Samwood & Co, 122 Churchill Road, Bicester, OX26 4XD

**Bankers**  
Lloyds TSB, 58 High Street, London NW10 4LP  
CafCash Limited, Kings Hill, West Malling, Kent, ME19 4TA

**Solicitors**  
Irwin Mitchell, 150 Holborn, London, EC1N 2NS



### **Our Vision**

RoadPeace's vision is for a world in which the lives of those killed and injured on the road are no longer treated by the economy as expendable, by the judicial system as trivial and by society as accidents, and in which road crash victims are no longer treated as third class victims, but as people who have undergone a terrible trauma and who therefore need justice, respect for their rights, care, support and acknowledgment of their loss and suffering.

RoadPeace's vision is for a time where there will be minimal need for any road victim charity's existence, because the risk of road use will have been reduced to that of every day activities, with concurrently improved services and criminal and civil justice for the greatly reduced number of road crash victims.

### **Our Mission**

"Our aim is to support and empower road traffic victims, to monitor the quality of the services they receive, and to stop future generations from becoming victims."

### **Our Aims**

We have adopted the following strategic aims to take us forward from 2006 to 2009:

- Offer high quality advice, information and emotional support services to people in the UK who have been injured in road crashes and to the families whose loved ones have been killed or injured in road crashes.
- Act as a monitor for road victims' rights and the quality of service entitlements; act as an advocate for road victims' concerns and needs and lobby for minimum national standards of collision investigation and provision of medical treatment.
- Campaign for an evidence based approach to road danger reduction, rather than the current body count approach.
- Ensure that the road traffic victims' perspective is taken into account and inform the public, the communications media and all relevant policy makers about the true extent of road danger and its impact on the lives of those seriously injured, affected by fatality and on society.
- Offer guidance and assistance to individuals and organisations working to reduce road danger and the suffering of road traffic victims elsewhere, especially low-income countries.

Helpline: 0845 45 00 355  
Telephone: 020 7733 1603

Website: [www.roadpeace.org](http://www.roadpeace.org)  
E-mail: [info@roadpeace.org](mailto:info@roadpeace.org)



## **TRUSTEES' REPORT**

### **For the year ended 31 March 2009**

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The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of RoadPeace (the Charity) for the year ended 31 March 2009. The Trustees confirm that the annual report and financial statements of the Charity comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

RoadPeace was founded in 1992 as a national unincorporated association and granted charitable status on 29th April 1993. A new RoadPeace company was formed as a result of the Trustees' decision to operate as a company limited by guarantee. Effective 22 June 2004 they approved the transfer of all assets, liabilities, rights and obligations of the charitable trust RoadPeace (charity number 1020364) to the charitable company limited by guarantee RoadPeace (charity number 1087192 and company number 04165519). It has no share capital and the guarantee of each member is limited to £1.

#### **Recruitment and appointment of Trustees**

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

The National Committee consists of no less than four and not more than twenty five members, of whom one may be the founder, Brigitte Chaudhry, ex-officio so long as she shall be a Full Member. Other than the founder members elected under the Articles, Trustees will be elected at the Annual General Meeting for a term of one year and are then eligible for re-election for a further year at each AGM. All trustees must be members of RoadPeace who have been active on behalf of the charity for at least one year, and members are invited to nominate either themselves or known members to serve.

RoadPeace is committed to being a membership organisation working in alliance with many professionals and various partners who share our approach. The membership of the charity comprises Full members, Affiliate members and Complimentary members (RoadPeace offers an initial complimentary membership to helpline callers). The National Committee aims to ensure that the needs of its membership (people who are either bereaved, injured/disabled, carers and/or concerned about road danger, as well as associate members) are appropriately reflected through the diversity of the trustee body. Such representation is also complemented on RoadPeace's panel of Advisors and Patrons. Prior to inviting nominations, the Trustees review their skills audit in order to then try to attract members with the relevant experience and skills needed at the National Committee either for election to the Executive Committee or for co-option, or as advisors on our Advisory Panel.

#### **Induction and training of Trustees**

Trustees will already be familiar with the practical work of the charity. On appointment each Trustee signs a code of conduct, a declaration of eligibility, a Trustee's contract and a register of interests.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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Committee Members are given a Trustees' Induction Pack, which includes the Memorandum and Articles of Association, the latest annual report and financial statements, as well as a set of background information on the Charity's core activities and strategy together with job descriptions for Trustees and officers and copies of relevant Charity Commission leaflets. This pack also contains a RoadPeace Trustees' Guide which sets out in a formal way the governance codes of conduct, management and control procedures, which have documented approval by the National Committee. This guide covers a range of issues such as trustees' recruitment, delegation of authority, equal opportunities, reserves, risk register, conflict of interest, financial control and other guidance.

RoadPeace supports the development of trustees in relevant areas of interests and expertise through provision of training courses or attendance at relevant conferences. Depending on their skills and aptitude, new trustees will be encouraged to take some responsibility for at least one activity area and to submit a progress report prior to the National Committee meetings. RoadPeace is a member of NCVO.

**Constitution, organisational structure and decision making**

The Charity is registered as a charitable company limited by guarantee and was incorporated under a Memorandum and Articles of Association on 22 February 2001.

Ultimate responsibility for the running of the charity lies with the Trustees (National Committee) of the Charity whose names are set out on page 1. The Trustees meet four times a year and are in regular contact between meetings. Policy and major decisions are made at committee meetings. An Executive Board, consisting of the President/Founder, Chair, Vice-Chair and Treasurer meets between meetings and is responsible for management implementation. Other trustees will attend those meetings when absences arise or if a particular specialism would be a useful addition to ensure a smooth running of the operations.

Amy Aeron-Thomas is the Executive Director, and reports directly to the National Committee. She attends all Board meetings. She is line manager to the members of staff and takes responsibility for developing and delivering the strategy and core operations of RoadPeace. She remains supported by the Executive Board on the administration front.

**Risk mitigation**

The Trustees regularly examine the major strategic, business and operational risks that the charity faces and confirm that systems have been established to mitigate those risks. Funding risks, due to the short-term nature of our grants, have led to the establishment of a strategy to raise funds from a variety of sources including small and large trusts, our donor base and our membership in order to develop income in a sustainable way. Internal risks are minimized by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charity. Such procedures are identified in the Trustee's Policy Guide and a risk register. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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**Objectives and Activities**

The charity's objects and principal activities are:

- To relieve sickness and distress suffered as a result of a road crash, by providing support and assistance to road victims and their families;
- To improve road safety by educating and informing the public;
- To promote and encourage all efforts aimed at reducing danger on the roads and to conduct research into the aforementioned.

**Significant contribution to achieving our stated objectives: unpaid voluntary work**

The income and expenditure figures shown in these accounts do not take into account the large amount of unpaid work carried out by the RoadPeace National Committee, local group coordinators and many other volunteers, nor for unclaimed expenses. It is obvious that the part played by volunteers in achieving our objectives is substantial.

Trustees and members contribute enormously to the management of the charity and local groups, publications, dealing with daily media enquiries, organising events and preparing reports and contributing to all relevant Government inquiries and reviews. This includes activities at the national and local level, attending conferences, taking part in training for the police and the Crown Prosecution Service, meetings with officials and Government ministers, as well as executives of other transport, road safety, victims and bereavement organisations. We also rely on numerous speakers at our members' and local group meetings. We are grateful to many advisors and patrons who contributed their professional expertise free of charge. Furthermore, the work carried out by some National Committee members and volunteers goes way beyond the work normally required of and carried out by charity trustees and would, if it were not offered, necessitate the employment of more staff at managerial level. The trustees wished to extend their sincere thanks to all our generous supporters and members.

**Annual review**

This past year was an eventful one for RoadPeace with much change and both good times and hard times. The financial year started with our national conference commemorating our 15<sup>th</sup> anniversary (to the day) which was dedicated to improving the post-crash response with speakers from the leading criminal justice agencies.

Six months later, we had moved to a new office and our staff had halved. Winning the Guardian Charity Award in December led to us being offered funding for our helpline coordinator staff position, expected to continue for three years.

As in previous reports, our work summary for this busy year is organised into the main areas of:

- Support for victims, covering emotional support, practical support and remembrance related activities;
- Justice for victims, including the post-crash campaign and policy work on investigation and inquest, prosecution and sentencing, civil compensation and victims rights and services;



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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- Road danger reduction, covering campaign and policy work including consultation responses and collaborations, key campaigns and our international activities;
- RoadPeace management, including fundraising, website, local groups and communication with members.

### **Support for victims**

Responsibility for this priority area of work for RoadPeace was shared between the Helpline Coordinator and the Executive Director. Our Helpline Coordinator had achieved much in terms of training and supporting our helpline coordinators before his departure at the end of August 2008.

#### **Emotional support**

##### **Helpline and befriender network**

The number of calls to our helpline was just over 800, some 10% lower than the previous year, with the majority from newly bereaved families. Thanks to the increased availability of information for victims, including our literature, and improved support associated with our campaigning efforts over the years, the nature of calls to our helpline has changed. With most bereaved families now being assigned a police Family Liaison Officer, there are fewer requests for basic information directly from us. While we receive a variety of requests, calls tend to be of three basic types: asking for a befriender, counselling, or for assistance with the family's lack of satisfaction with the investigation or the inquest.

In June 2008, our Helpline Coordinator organised a successful training day for our helpline volunteers. He also completed the background work for certification by the Telephone Helpline Association. We have reviewed our service and are considering further developments to ensure callers receive our guides and information sheets promptly and requests for bendifenders are quickly fulfilled.

##### **Resilience support programme**

Over the past year, we have developed the pilot support programme for those newly bereaved in London. We recruited and organised two training sessions for 10 therapists. We met the Family Liaison Office (FLO) Coordinators of the Metropolitan Police Service (MPS) traffic garages to explain and promote the programme and gave a presentation at the MPS Traffic FLO training day in October 2008. The MPS agreed to distribute a leaflet and a covering letter to families recently bereaved by crashes. We have agreed that speakers from the MPS, Magistrates Association, CPS and a leading personal injury firm will participate in the programme and present the various post-crash legal procedures. Transport for London has been very supportive and agreed to provide us with the venue for the meetings.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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**Practical support**  
**Guides for victims**

After receiving feedback from several police forces, including the MPS and Merseyside Police, we completed our Road Death Investigation Guide for Bereaved Families. We also updated our Inquest and Road Death information guide, with assistance from the Norfolk Coroner and the Secretary of the Coroners' Association. These are our priority guides as they cover the most important areas for bereaved families. In addition, we produced new guides for victims on the topics of Victim Personal Statement, Meeting the CPS and Estimating Speed in Fatal Crashes.

**Casework**

We continue to offer follow up assistance to bereaved families upon request. This includes attending meetings, inquests and court trials, and providing help with preparing for a meeting with the CPS, police or coroner, or writing a Victim Personal Statement, including sending examples of other statements. For instance we attended and took notes at the inquest into the death of a young man whose mother has now done a training video for the police Family Liaison Officers. Our casework assistance is of great help to families and crucial to improving the delivery standards of statutory agencies.

**Remembrance**

**World Day of Remembrance**

For the 16<sup>th</sup> year, we commemorated and coordinated the Day of Remembrance for Road Traffic Victims. After consultation, the theme of this year's WDR was chosen to be '*We are all vulnerable... but some are more vulnerable than others*'. There were over 30 services held in the UK and Jim Fitzpatrick, Road Safety Minister, spoke at the London service, which was attended by more than 15 mayors from London boroughs. Since RoadPeace initiated this Day in 1993 we have liaised with the Federation of Road Traffic Victims and also with WHO since this day was adopted by the United Nations in 2005.

While police participate in many local services and events, not all forces are involved. To encourage other forces, RoadPeace sent out copies of the service programmes organised by Thames Valley Police to all local police force Traffic FLO Coordinators. A copy of the letter Thames Valley Police have sent to all bereaved families in the past three years was also distributed.

As part of our commemoration of the World Day, RoadPeace spoke at a conference for cycling and walking campaigners on November 15<sup>th</sup>, organised by Warrington Cycle Campaign, home of the *20s plenty for us* campaign. We gave a presentation on strict liability and explained how this change in civil compensation policy would have benefits for fairness, health, environment and safety.

**RoadPeace Wood Ceremony**

For the seventh year, we held our annual August ceremony at the RoadPeace Wood in the National Memorial Arboretum. Our guest speaker was the chaplain for the West Midlands Police, Reverend Vivien Baldwin. The RoadPeace Wood was also featured on the BBC breakfast programme in a story about memorials to road crash victims.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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**RoadPeace 'Remember Me plaque' and Roadside memorials**

We continue to receive requests for our Remember Me plaque, which we launched in 2005, as it is a practical alternative to placing flowers at crash scenes. Many local authorities are reviewing their policies on roadside memorials and we have been contacted by both them and local journalists covering this theme. We have updated our Roadside memorial policy and called for the equal consideration as that given to the memorials of those killed by homicide and police officers killed on duty.

**Internet memorial**

While we continue to get new memorials posted on our internet memorial site, we have begun looking into how we can update it and provide more options for families.

**August Road Victim Month**

This month began in Gloucester with the local road safety team organising an aerial photo shoot of the number and type of vehicles and road users killed in Gloucester in 2007. The Ceremony at the RoadPeace Wood was held at the start of August and followed by a commemoration at the RoadPeace Garden in Manchester. The month ended with the Diana flower laying ceremony in Liverpool, at which the Merseyside Chief Constable spoke.

**Justice for victims**

This year saw major change with the introduction of the new and long-awaited Causing Death by Driving charges. RoadPeace has been campaigning for over 16 years to get death and serious injury mentioned in criminal charges and to have charges heard in the Crown Court. We are all greatly encouraged that progress has been made with road deaths, if not serious injuries.

**15<sup>th</sup> Anniversary Conference**

On April 7<sup>th</sup>, RoadPeace held its conference, "*Improving the Response to Road Death and Injury*". This was 15 years to the day from when RoadPeace had its official public launch. Over 120 delegates attended sessions dedicated to collision investigation and inquest, prosecution and sentencing and support for victims. Speakers were from the National Policing Improvement Agency, MPS, Crown Prosecution Service (CPS) Policy Unit, Magistrates Association and the Sentencing Guidelines Council. There was also a discussion panel on strict liability with speakers from the insurance industry and personal injury solicitor firms and the Pan European Organisation of Personal Injury Lawyers (PEOPIL).

**All Party Parliamentary Group**

We held two meetings of our All Party Parliamentary Group for Justice for Road Traffic Victims in May and July. The Parliamentary Group's AGM was held during the July meeting and Bob Russell Chair, Vice-Chair and Peter Boone, Secretary were re-elected. The May meeting was dedicated to strict liability with the PEOPIL President as our guest speaker. We were encouraged by MPs to try to organise our own enquiry into it. The July meeting focused on the new Causing Death by Driving charges which had yet to be introduced and included Sally Keeble, MP, as our guest speaker as she had campaigned for the Causing Death by Careless Driving charge.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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**Investigation and inquest**

RoadPeace was invited to participate in the training of collision investigators and police Family Liaison Officers by the MPS, Devon and Cornwall and Sussex Police. We inform the police of the information guides we provide to bereaved families (and how they differ from the government funded literature) and the differences between road safety and road danger reduction.

With eight out of ten road deaths involving an inquest, the long awaited coronial reform is of key concern to RoadPeace. We have produced a briefing summarising our concerns with the Coroner and Justice Bill and distributed it to the bill's Standing Committee.

**Criminal prosecution and sentencing**

We kept up our calls for the introduction of the new Causing Death by Driving charges until mid August when they were finally introduced, almost two years after they were approved by Parliament. This was a key achievement for RoadPeace, but our work has not stopped and we have now shifted our focus towards monitoring its implementation by the CPS.

We responded to Her Majesty's Crown Prosecution Service Inspectorate's (HMcpisi) consultation on the level of satisfaction with the CPS' handling of road death cases and highlighted our concerns since the previous HMcpisi review some six years earlier. We have also invited them to speak about this key report and its implications for RoadPeace's work at our upcoming Annual General Meeting in June 2009.

**Civil compensation**

After organising a discussion panel on strict liability at our April 2008 conference and our Parliamentary Group meeting on this in May, we also gave a presentation on strict liability at a Innovations in Road Safety conference in July and again at the Cyclists and Pedestrians campaign conference in November. We have also begun identifying key professionals to be interviewed in our ongoing campaign for strict liability.

**Crash victims' rights**

We produced a briefing *The Equity Gap* which summarised how crash victims were discriminated against within the justice sector. This was the basis for our presentation at our conference, after the Ministry of Justice declined our invitation to discuss support services for road crash victims.

A key issue in the Equity Gap is the treatment of crashes as accidents rather than potential crimes by the justice sector. We continue to call for the authorities to stop referring to crashes as accidents and have received assistance from a media professional with this campaign, as part of the Guardian Charity Award in December 2008. Progress is being made with some media outlets and the CPS have introduced a new policy stating that they will no longer refer to 'accidents' but will use more neutral and sensitive terminology such as 'collisions' or 'crashes'.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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### **Road danger reduction**

The April 2008 departure of our staff member with the lead responsibility for road danger reduction had a major effect on our efforts, although as shown below, much was still undertaken and we would like to thank our many members for their active involvement.

#### **Consultations and collaboration**

There were many road safety related consultations to which we responded. Key ones included the Department for Transport (DfT) Compliance consultation which considered increasing penalty points for extreme speeding and making careless driving a fixed penalty. We also responded to the DfT's STATS 19 quintennial review, Driving Standard Agency's Learning to Drive consultation, the National Audit Office consultation on Cyclists and Pedestrians and Scotland's Road Safety Strategy.

In London we provided written and oral testimony to the Greater London Authority's review of 20 mph default speed limit and also responded to the Metropolitan Police Authority's consultation on their priorities.

We also continue to represent road crash victims on the City Hall/TfL 'Share the Road' campaign, the MPS Stakeholders' Strategic Forum, and the MPS Police Cycling Fatalities group.

We also worked with Transport for London's Road User Education project and advised how road crash victims could be involved in school programmes. Many of our members participated again in the fire service's programme of Safe Drive Stay Alive events around the country.

#### **Campaigns**

RoadPeace is proud to have been one of the original signatories of the **Take Action Active Travel Initiative** which was launched in April 2008 by 70 public health and sustainable transport organisations. While motivated out of concern about the growing obesity crisis, this initiative calls for 20 mph residential speed limit and giving greater priority to traffic law enforcement, both key demands of RoadPeace. We have worked closely with the campaign group *20's plenty for us* in stating the case for reduced speed limits where people work and live.

**Speed cameras and speed limits** remain high on our media agenda as a vocal minority of drivers continue to argue against the need to control their speed. This is a regular source of media calls to our office. Our local members and the RoadPeace office spoke up against Swindon Council's unusual if not unique action of removing fixed speed cameras and supported the local MP's campaign against this move.

#### **Research**

RoadPeace began work on updating the **systematic review of red light cameras** for the Cochrane Collaboration. We were unsuccessful in our grant applications for funding for this research and it was agreed that the London School of Hygiene and Tropical Medicine (LSHTM) would take the lead and that the RoadPeace Director would be the secondary author.

Amy Aeron-Thomas, RoadPeace Executive Director, was selected to represent the community on the NICE Programme Development Group for Preventing Unintentional Injuries to the under 15s.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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**International**

Two RoadPeace members represented RoadPeace at the Youth Road Safety Conference in Brussels in July 2008.

We also attended the TISPOL (European Traffic Police) conference in October 2008 and discussed possible areas of future collaboration.

We revised our Global Road Deaths briefing after accommodating minor feedback from the World Health Organisation's Injury Control Department.

**FEVR**

RoadPeace continues to be an active member of the European Federation of Road Traffic Victims, (FEVR), represented by the RoadPeace founder Brigitte Chaudhry, who is the current FEVR president. Since the Federation has United Nations (UN) consultative status, she also attends relevant UN meetings and working parties, highlighting problems faced by victims, including those based on the experiences of RP, and representing the victims' perspective among road safety professionals representing governments. The UN Road Safety Working Party met twice in Geneva in 2008; the UN/WHO Road Safety Collaboration Forum also met twice, including in New York, where a resolution was passed encouraging member states to strengthen their commitment to road safety, including by observing the World Day of Remembrance on the third Sunday each November, and welcoming the Moscow Ministerial conference held in November 2009.

In 2008, FEVR participated in the European Road Safety Day, held in Paris on 13<sup>th</sup> October 2008 – with posters highlighting the need for a more serious post crash response, and publicising the importance of the World Day of Remembrance for Road Traffic Victims. FEVR also had a meeting with the Transport Commissioner's cabinet on the issue of including the post crash stage in European Commission road safety plans.

The Annual Assembly of FEVR was held in October in Barcelona, hosted by one of the two Spanish FEVR member organisations, at which four new member organisations were admitted. The Assembly also coincided with the organisation PAT-APAT's 40<sup>th</sup> anniversary and Walk 21 conference, at which the FEVR president gave a presentation.

Photographs of RoadPeace members and their stories featured in an article entitled "Road deaths and injuries shatter lives – the reason for a serious post crash response" in the first edition of the UN Economic Commission for Europe Transport Review, launched in November 2008.

The World Day of Remembrance website, [www.worlddayofremembrance.org](http://www.worlddayofremembrance.org), developed by the FEVR president, was launched in September 2008.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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The RoadPeace Director, who is on the board of the International Federation of Pedestrians, is writing a chapter for a book on transport planning in cities in low income countries, which should be published next year. Her chapter reviews the concentration and impact of crashes on low income cities, the international communities' response to the road traffic injury epidemic and the obligations and opportunities posed by the twin crises of climate change and obesity.

## **RoadPeace Management**

### **Awards**

In December we were selected as one of the five winners of the 2008 Guardian Charity Award out of over 500 applicants. This award is open to all charities with an annual income of less than one million pounds. From the publicity of this Award, the Kenneth Miller Trust fund have agreed to fund our helpline coordinator position for 2009/10, with an expected extension for a further two years.

### **Trustees**

Our Board includes seven members, of whom five are bereaved parents. Brigitte Chaudhry, RoadPeace Founder and President, remains on the Board but she handed over her day to day responsibilities with the World Day of Remembrance and our Parliamentary Group at the start of the year.

### **Staff**

The year started with the resignation of our Campaigns and Communication Coordinator and by the end of August our Helpline Coordinator had returned to his previous source of employment and our staff was half that at the start of the year. With the move to south London in October, our Office Administrator was made redundant and recruitment was delayed but by the end of the year we had contracted a part time fundraiser, information manager and bookkeeper.

With secure funding from the Kenneth Miller Trust confirmed in January and the lessons learned from the months of operating with less staff, increasing our office capacity became a priority. By the end of March we had also recruited a new Helpline Coordinator and an Administrator to coordinate our events and manage our office, both of whom were due to start in May 2009.

### **Website**

We launched our new website at the beginning of April. We had discussions with other campaigning organisations and individuals as to how we can continue to improve its effectiveness in empowering crash victims with information. We also want to increase awareness of road danger with the wider audience and what more needs to be done to reduce it.

### **Local groups**

We are grateful for the ongoing efforts of our local groups in the Northwest (Liverpool and Manchester), Southwest (Bristol), East Anglia (Norwich), and a local group has been re-formed in Lancashire. They are active in organising their local World Day of Remembrance service and are frequently contacted with local media requests. Our local group coordinators and members work closely with local road safety professionals in raising awareness of the devastation caused by crashes.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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The Liverpool group also organises the flower laying ceremony on the death anniversary of the death of Diana, Princess of Wales, while the Manchester group holds an annual ceremony at the RoadPeace memorial garden in Manchester on the anniversary of the day the local group co-ordinator's daughter and best-friend were killed in a crash.

The Southwest group has been successful in raising money for a local memorial in Bath and have also been able to agree the location and design of this memorial.

**Communications with members**

We published two newsletters over the year and distributed these to our members and helpline callers

We held our AGM in July and as usual, had presentations covering both road danger reduction and post-crash issues by eminent speakers. Noreen Tehrani, chartered psychologist and RoadPeace patron, spoke on the Resilience programme we are piloting in London. Our other guest speaker was Dr. Tim Crayford, the head of the Association of Directors of Public Health, the lead organisation with the Take Action Active Travel initiative. Dr. Crayford had also just been appointed to be the Medical Advisor to the DfT and was the first public health specialist to hold this position.

**Office**

RoadPeace moved office in October for the first time in 10 years and the clearance involved served as a reminder of how much we had achieved, as well as how much we were either continuing to work on and also have not been able to sustain.

**Next year**

**Support**

With the employment of a new Helpline Coordinator, our support services to victims will be strengthened and expanded over the next year. In terms of emotional support, we will restructure our helpline and our befriending service so that post-crash information can be provided faster and families are offered a befriender on the day they call. We also plan to launch a chat forum for road crash victims on our website and pilot the Resilience support programme in London.

In terms of practical support, we will continue to provide casework assistance whenever possible to families requesting it. We will update our criminal prosecution and civil compensation guides as well as our investigation guide. We will conduct a survey of FLOs to identify good practice and opportunities for improvement. We also aim to organise a working group of the six charities that provide support to those bereaved in road crashes in an attempt to identify common concerns and campaigns in order to improve collaboration.

With our remembrance activities, we will launch a new internet memorial website that offers more options for families. We will promote this website to all police services and local authorities along with our updated roadside memorial policy. We will coordinate the commemoration of the World Day of Remembrance for Road Traffic Victims in the UK and aim to link it to the Global Road Safety Ministerial Conference in Moscow the following week.



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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**Justice**

After the success of our national conference last year, we will organise more conferences in order for campaigners and criminal justice professionals to work together. Our key justice activity will be a pilot post-crash conference in London. This will review the current situation with collision investigation, criminal prosecution and civil compensation and the extent to which lessons are being learned, risks reduced and standards improved. We will identify indicators of good practice so that we can monitor the progress in collision investigation and criminal prosecution.

We will continue to campaign for civil compensation reform with the introduction of a strict liability system as is the case in most European countries to meet the needs of vulnerable road users better. This will include an expanded section on our website and regular interviews with key motor insurance contacts.

With our new Justice and Campaigns sections on the website, we will reach out to campaigners in an attempt to ensure road danger is not overlooked from research and campaigns covering crime and/or social harm.

**Road danger reduction**

We will continue to participate on the Cycling and Walking Transport Activist Roundtable and develop our consultation responses, campaigns and policies in association with these same partners. Our role includes ensuring that the larger road safety organisations are informed of the post-crash justice problems and how they affect prevention initiatives, such as the common perception that speeding is a victimless crime.

We will develop a new campaign section on our website which will contain our road safety related briefings and feature both our ongoing key campaigns (including Take Action Active Travel, HGV/Cycle safety) and links to websites of members who we are supporting.

We will also work to ensure that other road safety organisations, particularly those in low income countries, are aware of the connections with the climate change and obesity crises and how these strengthen our call for active travel measures.

**Management**

To help us review some of our systems, a specialist Interim Manager will be joining us next April on a part time basis for a few months. She will team with our new Helpline Coordinator and our Administrator who are also due to start in the next financial year. A new fundraising strategy will be developed including a membership drive. Improving our website will continue to be one of our priorities in order to reflect better our achievements and improve communication with our members and the wider public.

We will develop our fundraising strategy which includes a membership drive and our website will be also revised as a priority to better reflect our achievements



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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**Review of Performance against Objectives**

In 2008, we planned to carry on with the consolidation of our helpline support and advocacy services and much progress has been made in that area thanks to the recruitment of a new Helpline Coordinator to support our team of helpliners and trustees. We set up a new database and we completely re-structured and re-designed our website and newsletter. The focus was on reinforcing our support system and we have liaised with the Telephone Helpline Association for guidance. Our casework service also continued during that period thanks to a small team of volunteers and trustees. Letters of thanks have been received showing how much this service is appreciated.

We continued our monitoring role by compiling specific case studies to present at our forthcoming conference. We succeeded in rallying support for our proposed Resilience support programme in London.

We prepared a presentation for our conference on the continued discrimination against road crash victims by the justice sector. We had invited the Ministry of Justice officials to speak on how the victim surcharge would be used to assist crash victims but when they explained it would not help crash victims in the next year, we decided to document the ongoing exclusion and second class treatment of road crash victims by the criminal justice sector.

**Financial Review**

**Members and Supporters**

Our members and supporters and the funds raised by them remain the main source of our income. It is their generosity, tremendous commitment and involvement, which make it possible for RoadPeace to continue its efforts. We are very grateful to all the members and supporters who have organised events or helped raise funds in other ways, and to all those who have sent donations for our work.

**Grant and Donations**

We are very grateful for the ongoing contribution, as well as new support received, from a number of small trusts, in particular the Kenneth Miller Trust, Marmot Trust, Coutts Charitable Trust, 1970's Trust, and the FB Laurence Charitable Trust. We thank Irwin Mitchell for sponsoring our conference. We have been able to reach new trusts mostly thanks to our members and supporters.

**RoadPeace's total income** was £187,885 an increase of £70,576 compared to the 12 month period ending 31 March 2008. £42,071 was from fundraising activities – that is a 67% increase on last year. Our policy remains to build up a core income from membership and donations, so that we are not dependent on a few sources of funding which may not be renewed. The charity made a surplus of £25,154 on the year's activities.

The net current asset value is £136,439 and the reduction to the fixed asset value is due to depreciation of office and computer equipment purchased. Of the balance carried forward at 31 March 2009, £72,934 was restricted funding and £63,505 was unrestricted. This is in line with the Trustees' reserves policy, which is detailed below.

Of the charity's total expenditure, £157,142 (2008 - £175,420) was devoted to charitable purposes,



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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£1,544 (2008 – £3,726) to governance and £4,045 (2008 – £2,559) to fundraising. The Trustees consider that these figures reflect both the efficiency of RoadPeace's operations and the significant management and administrative contribution made by trustees and volunteers.

In business and financial terms we continue to manage due to careful housekeeping. Although we have submitted a number of grants applications, no major grants have been received. We do however have a fund of goodwill from those that we have helped, which results in a steady stream of donations, individual fundraising and occasionally introductions to major sources of funding.

We continue to be largely funded by our members, which have proved a more sustainable option over the years while also giving us confidence that we are providing the service and advocacy that victims want. We believe that we are working for the objectives that our members want, and that we will continue to attract funding in order to provide essential services to road crash victims, including our advocacy and campaign work.

**Investment Policy and Performance**

The Memorandum of Association requires that money not immediately required for the charity's objects, be invested by the trustees in such investments, securities or property, as may be thought fit. At present such monies are held on short term cash deposits bearing a market rate of interest, as this is felt to be the most appropriate form of investment for the limited resources available.

**Reserves Policy**

In accordance with guidelines issued by the Charity Commissioners and in the light of the main risks to the organisation, the trustees have adopted a policy regarding reserves, which should ensure that:

- 1) Excluding those funds represented by fixed assets, general reserves are held at a level equating to three to six months' anticipated planned expenditure.
- 2) There are adequate funds to ensure that the charity is able to meet all current and known future liabilities.

The current level of free reserves, excluding amounts invested in tangible fixed assets, is £59,802 which meets the target range set by the National Committee. The Trustees will aim to maintain three to six months planned expenditure in unrestricted funds.

**Trustees' responsibilities**

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company and charity law require the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting



**TRUSTEES' REPORT (continued)**  
**For the year ended 31 March 2009**

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Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to;

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as each of the Trustees are aware at the time the report is approved:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**Reporting accountants**

A resolution proposing that Samwood & Co be re-appointed as reporting accountants of the Charity will be put to the Annual General Meeting.

**Approval**

The financial statements were approved by the Trustees on 26 June 2009 and signed on their behalf, by:

C Barlow, Chair

Agnes Saudrais-Hough,  
Treasurer



## ACCOUNTANTS' REPORT TO THE DIRECTORS AND TRUSTEES OF ROADPEACE

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I report on the financial statements of the Charity on pages 19 to 32 which have been prepared in accordance with the Charities Act 1993 and with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 as modified in June 2008. (The SORP), under the historical cost convention and the accounting policies set out on pages 23 and 24.

### **Respective responsibilities of trustees and examiner**

As described on pages 17 and 18, the Charity's trustees, who also have the functions of directors, are responsible for the preparation of the financial statements.

The trustees are satisfied that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply and that the company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Companies Act 1985, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under company law, or otherwise, and is eligible for independent examination, it is my responsibility to:-

- a) examine the accounts under section 43 of the Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act; and;
- c) to state whether particular matters have come to my attention.

### **Basis of opinion and scope of work undertaken**

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales setting out the duties of an independent examiner issued by the Charity Commissioners under section 43(7)(b) of the Act) in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the Statement of Recommended Practice issued by the Charity Commissioners for England & Wales (effective April 2005 as modified in June 2008), on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.



## ACCOUNTANTS' REPORT TO THE DIRECTORS AND TRUSTEES OF ROADPEACE

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I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

### **Independent Examiner's Statement, report and opinion**

Subject to the limitations upon the scope of my work as detailed above, in connection with my examination, I can confirm that:

- 1) In accordance with Regulation 31 of The Charities (Accounts and Reports) Regulations 2008, the accounts of this incorporated charity are not required to be audited under Part 7 of the Companies Act 1985;
- 2) the gross income of the charity in the year ended 31 March 2009 appears to exceed the sum specified in section 43(3A) of the Charities 1993, namely £250,000, and that I am qualified to act as independent examiner in accordance with that section by virtue of my being a qualified member of Association of Chartered Certified Accountants;

and that no matter has come to my attention in connection with my examination which gives me reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 221 of the Companies Act 1985;
- (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of sections 226(A) and 262(2) of the Companies Act 1985 and;
- (iii) that the financial statements be prepared in accordance with the methods and principles set out in the Statement of Recommended Practice - Accounting and Reporting by Charities

to which, in my opinion, attention should be drawn in my report in order to enable a proper understanding of the accounts to be reached.

Dionne Sherwood FCCA

**Samwood & Co**  
Chartered Certified Accountants  
122 Churchill Road  
Bicester  
OX26 4XD



**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating income and expenditure account)**  
**For the year ended 31 March 2009**

	Note	Restricted Funds 2009 £	Unrestricted Funds 2009 £	Total Funds 2009 £	Total Funds 2008 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds	2	5,800	99,274	105,074	94,676
Incoming resources from charitable activities					
Road victim support services	5	63,573	19,238	82,811	22,633
<b>TOTAL INCOMING RESOURCES</b>		<b>69,373</b>	<b>118,512</b>	<b>187,885</b>	<b>117,309</b>
<b>RESOURCES EXPENDED</b>					
<i>Costs of generating funds:</i>					
Cost of fundraising activities	6	-	4,045	4,045	2,559
<i>Charitable activity costs:</i>					
Road victim support services	7	29,674	127,468	157,142	175,420
Governance costs	9	-	1,544	1,544	3,726
<b>TOTAL RESOURCES EXPENDED</b>		<b>29,674</b>	<b>133,057</b>	<b>162,731</b>	<b>181,705</b>
<b>NET (OUTGOING)/INCOMING RESOURCES</b>		<b>39,699</b>	<b>(14,545)</b>	<b>25,154</b>	<b>(64,396)</b>
<b>MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</b>					
		39,699	(14,545)	25,154	(64,396)
TOTAL FUNDS AT 1 APRIL 2008		33,235	78,050	111,285	175,681
<b>TOTAL FUNDS AT 31 March 2009</b>		<b>72,934</b>	<b>63,505</b>	<b>136,439</b>	<b>111,285</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.  
The notes on pages 24 to 34 form part of these financial statements.



**BALANCE SHEET**  
As at 31 March 2009

	Note	£	2009 £	£	2008 £
<b>FIXED ASSETS</b>					
Tangible fixed assets	12		<b>3,703</b>		4,937
<b>CURRENT ASSETS</b>					
Debtors	13	<b>3,416</b>		7,686	
Cash at bank		<b>134,919</b>		108,315	
			<b>138,335</b>		116,001
<b>CREDITORS:</b> amounts falling due within one year	14	<b>(5,599)</b>		(9,653)	
			<b>132,736</b>		106,348
<b>NET ASSETS</b>	16		<b>136,439</b>		111,285
<b>CHARITY FUNDS</b>					
Restricted Funds	15		<b>72,934</b>		33,235
Unrestricted - General Funds	15		<b>63,505</b>		78,050
			<b>136,439</b>		111,285

The notes on pages 24 to 34 form part of these financial statements.



**BALANCE SHEET (continued)**  
**As at 31 March 2009**

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The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibility for

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies under s246 of the Companies Act 1985 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007)

The financial statements were approved and authorised for issue by the Trustees on 26 June 2009 and signed on their behalf, by:

C Barlow, Chair

Agnes Saudrais-Hough, Treasurer

The notes on pages 24 to 34 form part of these financial statements.



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" (revised 2005), applicable accounting standards and the Companies Act 1985.

**1.2 Company status**

The Charity is a company limited by guarantee. The membership of the charity comprises Full Members, Affiliate Members and Complimentary members. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per Full Member of the Charity.

**1.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.4 Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

No amounts are included in the financial statements for services donated by volunteers.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Overheads have been allocated to the charitable activities.



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

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**1. ACCOUNTING POLICIES (continued)**

**1.6 Fundraising costs**

Fundraising expenditure comprises costs incurred in appealing to people and organisations to contribute financially to the charity's work.

**1.7 Cash flow**

The financial statements do not include a cash flow statement because the charitable company, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective January 2007).

**1.8 Operating leases**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the SOFA as incurred.

**1.9 Tangible fixed assets and depreciation**

All assets costing more than £150 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Furniture and Fixtures	-	25%	reducing balance
Computer Equipment	-	25%	reducing balance

**1.10 Value added tax**

The charity is not registered for VAT. In common with many other registered charities, RoadPeace's expenses are inflated by VAT, which cannot be recovered.

**1.11 Tax Status**

RoadPeace is a registered charity and is not subject to tax on its current activities.



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

**2. INCOMING RESOURCES FROM GENERATED FUNDS**

	<b>Restricted Funds 2009 £</b>	<b>Unrestricted Funds 2009 £</b>	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Voluntary income (Note 3)	2,130	57,175	59,305	62,593
Activities for generating funds (Note 4)	3,670	38,401	42,071	25,061
Investment income	-	3,698	3,698	7,022
<b>Total</b>	<b>5,800</b>	<b>99,274</b>	<b>105,074</b>	<b>94,676</b>

**3. VOLUNTARY INCOME**

	<b>Restricted Funds 2009 £</b>	<b>Unrestricted Funds 2009 £</b>	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Personal donations	-	20,375	20,375	12,371
Memorial Fund donations	2,130	-	2,130	110
Internet Memorial	-	-	-	3,888
Other donations	-	3,773	3,773	12,086
Membership subscriptions	-	33,027	33,027	34,138
<b>Total</b>	<b>2,130</b>	<b>57,175</b>	<b>59,305</b>	<b>62,593</b>

**4. ACTIVITIES FOR GENERATING FUNDS**

	<b>Restricted Funds 2009 £</b>	<b>Unrestricted Funds 2009 £</b>	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Fundraising events	-	38,401	38,401	25,046
Sponsorship	3,670	-	3,670	15
<b>Total</b>	<b>3,670</b>	<b>38,401</b>	<b>42,071</b>	<b>25,061</b>



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

**5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Restricted Funds 2009 £</b>	<b>Unrestricted Funds 2009 £</b>	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
<b>Grants</b>				
Co-operative Financial Services	-	-	-	2,862
Safe Drive Stay Alive	11,000	-	11,000	9,000
London Borough of Brent	-	1,041	1,041	2,081
The 1970 Trust	-	-	-	3,000
Keymed	-	-	-	2,100
Marmot Charitable Trust	2,000	-	2,000	-
Alex Roberts-Miller Foundation	-	-	-	2,000
Liverpool project	-	-	-	1,590
Awards for All	9,980	-	9,980	-
Guardian Award	6,000	-	6,000	-
Kenneth Miller Trust	29,750	-	29,750	-
Irwin Mitchell	3,000	-	3,000	-
Other grants	-	9,500	9,500	-
<b>Subtotal</b>	<b>61,730</b>	<b>10,541</b>	<b>72,271</b>	<b>22,633</b>
<b>Other incoming resources from charitable activities</b>				
Conference fees and miscellaneous income	-	8,577	8,577	-
Support Group income	1,843	120	1,963	-
<b>Total</b>	<b>63,573</b>	<b>19,238</b>	<b>82,811</b>	<b>22,633</b>

**6. COST OF FUNDRAISING ACTIVITIES**

	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Event costs	-	2,559
Fundraising costs	<b>4,045</b>	-
<b>Total</b>	<b>4,045</b>	<b>2,559</b>



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

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**7. SUMMARY OF CHARITABLE ACTIVITIES**

	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
<b>Activities undertaken directly</b>		
Helpline and support services	16,267	12,405
Safety camera	0	2100
Safe Drive Stay Alive Initiative	11,000	0
Midlands Group	746	0
RoadPeace SW Memorial	1,610	0
Liverpool project	51	0
Advertising	544	728
Newsletter and publications	3,658	9,303
Consultancy fees	4,175	3,586
Conferences	13,566	0
	<b>51,617</b>	<i>28,122</i>
Direct salary costs	<b>58,476</b>	<i>106,705</i>
Support costs (see Note 8)	<b>47,049</b>	<i>40,593</i>
	<b>157,142</b>	<i>175,420</i>

All support costs were allocated to charitable activities.

**8. ANALYSIS OF SUPPORT COSTS**

	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Costs of move	9,380	-
Office rental and maintenance	11,633	11,443
Post & stationery	5,856	7,519
Communication expenses	5,277	2,845
Computer software and maintenance	2,271	4,260
Travel expenses	2,155	1,561
Other expenses	9,243	11,320
Depreciation	1,234	1,645
	<b>47,049</b>	<i>40,593</i>



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

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**9. GOVERNANCE COSTS**

	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Auditors' remuneration - non audit	-	-
Accountants' fees	1,544	1,351
Other administration costs	-	1,578
	<hr/>	
Total	<b>1,544</b>	<i>2,929</i>

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**10. NET INCOMING RESOURCES / (RESOURCES EXPENDED)**

This is stated after charging:

	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Depreciation of tangible fixed assets: - owned by the charity	1,234	1,645
Auditors' remuneration - other services	-	-
Accountants' fees	1,544	1,351

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During the year, no National Committee members received any remuneration (2008 - £NIL).  
During the year, no National Committee members received any benefits in kind (2008 - £NIL).  
During the year, 5 National Committee members received reimbursement of travel, telephone and other expenses of £318 (2008 - 5 members, £1,578).



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

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**11. STAFF COSTS AND NUMBERS**

Staff costs were as follows:

	<b>31 March 2009</b>	<i>31 March 2008</i>
	£	£
Wages and salaries	51,593	106,776
Social security costs	6,883	11,054
	<hr/> <b>58,476</b>	<hr/> <i>117,830</i>

The average number of full-time equivalent employees during the year was as follows:

	<b>Total Funds 2009</b>	<i>Total Funds 2008</i>
	<b>No.</b>	<i>No.</i>
Charitable activities	<b>2</b>	<i>2</i>
Management and administration	<b>-</b>	<i>2</i>
	<hr/> <b>2</b>	<hr/> <i>4</i>

No employee received remuneration amounting to more than £60,000 in either year.



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

**12. TANGIBLE FIXED ASSETS**

	Furniture and fittings £	Computer equip- ment £	Total £
<b>Cost</b>			
At 1 April 2008	6,946	15,452	22,398
At 31 March 2009	6,946	15,452	22,398
<b>Depreciation</b>			
At 1 April 2008	6,426	11,035	17,461
Charge for the year	130	1,104	1,234
At 31 March 2009	6,556	12,139	18,695
<b>Net book value</b>			
At 31 March 2009	390	3,313	3,703
<i>At 31 March 2008</i>	<i>520</i>	<i>4,417</i>	<i>4,937</i>

**13. DEBTORS**

	2009 £	2008 £
<b>Due within one year</b>		
Amount owed by RoadPeace charitable trust	255	721
Prepayments	25	3,250
Tax recoverable - gift aid	3,136	3,715
	<b>3,416</b>	<b>7,686</b>

As at the effective date of 22 June 2004 all bank and deposit accounts belonging to the trust were transferable to the new charitable company, however for practical reasons limited funds were retained in the bank account of the trust. The balance owing to RoadPeace the charitable company, included in debtors above, reflects the remaining funds in the trust's bank account at 31 March 2009 which still remains to be paid over to the charitable company.



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

**14. CREDITORS:**  
**Amounts falling due within one year**

	<b>2009</b>	<i>2008</i>
	£	£
Trade creditors	<b>2,565</b>	<i>5,695</i>
Deferred income	-	-
Social Security & other taxation	<b>3,034</b>	<i>3,958</i>
	<hr/> <b>5,599</b>	<hr/> <i>9,653</i>

**15. STATEMENT OF FUNDS**

	<b>Brought Forward</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Carried Forward</b>
	£	£	£	£
<b>UNRESTRICTED FUNDS</b>				
General Funds	78,050	118,512	133,057	63,505
<hr/>				
<b>RESTRICTED FUNDS</b>				
Memorial Fund donations	4,671	520	-	5,191
Internet Memorial	635	-	-	635
Helpline Fund	1,640	3,670	1,640	3,670
Kenneth Miller Trust	-	29,750	300	29,450
SW Memorial Fund	-	1,610	1,610	-
Safe Drive Stay Alive	9,000	11,000	11,000	9,000
Awards for All	-	9,980	1,551	8,429
Redspeed International	12,776	-	12,776	-
Guardian Award	-	6,000	-	6,000
Liverpool project	1,590	-	51	1,539
Midlands	2,923	1,843	746	4,020
The Marmot Trust	-	2,000	-	2,000
Irwin Mitchell	-	3,000	-	3,000
	<hr/> <b>33,235</b>	<hr/> <b>69,373</b>	<hr/> <b>29,674</b>	<hr/> <b>72,934</b>
Restricted Funds				



**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

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**RESTRICTED FUNDS**

**The National Memorial Fund Project:** Funds have been raised for a monument to be built to commemorate road crash victims. It will serve as a visible symbol to draw public attention to the consequences of road crashes. It is intended to continue to build up this fund until sufficient monies have been raised to cover the cost of building the monument.

**Internet Memorial:** Funding has been provided towards the maintenance of RoadPeace's internet memorial website.

**Helpline Fund:** The helpline service aims to provide telephone support, information and practical help to those affected or involved in road crashes.

**Midlands Restricted Funding:** These funds were raised locally to be spent locally.

**Safe Drive, Stay Alive:** This was an event organised by Surrey Fire and Rescue and the total amount was paid to Surrey Council.

**Red Speed International:** This grant was for the development of our support services and research.

**Liverpool project:** This was a grant given by Merseyside Arts & Culture Fund for an exhibition.

**The Marmot Trust:** This funding is dedicated to our road danger reduction work.

**Guardian Award:** Funding is to be spent on our support services to victims, including strengthening our befriender network.

**Awards for All:** This grant is towards helping victims in London, including piloting the Resilience support programme.

**The Kenneth Miller Trust:** Funding will support our Helpline Coordinator post.

**Irwin Mitchell, Solicitors:** This donation was for our 15<sup>th</sup> anniversary conference.

**SUMMARY OF FUNDS**

	<b>Brought Forward</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Carried Forward</b>
	£	£	£	£
General Funds	78,050	118,512	127,468	63,505
Restricted Funds	33,235	69,373	29,674	72,934
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Total of Funds	111,285	187,885	157,142	136,439
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**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended 31 March 2009

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**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Restricted Funds 2009 £</b>	<b>Unrestrict- ed Funds 2009 £</b>	<b>Total Funds 2009 £</b>	<i>Total Funds 2008 £</i>
Tangible fixed assets	-	3,703	3,703	4,937
Current assets	72,934	65,401	138,335	116,001
Creditors due within one year	-	(5,599)	(5,599)	(9,653)
	<hr/>			
Total	72,934	63,505	136,439	111,285
	<hr/>			

**17. OPERATING LEASE COMMITMENTS**

At 31 March 2009 the company had annual commitments under non-cancellable operating leases as follows:

	<b>2009 £</b>	<i>2008 £</i>
<b>Expiry date:</b>		
Between one and two years	10,044	-
	<hr/>	